

Voice Typing in Google Docs

<https://support.google.com>docs>answer>

Type with your voice.

Check that your microphone works.

Open a document in Google Docs with a Chrome browser.

Click Tools. Voice typing. ...

When you're ready to speak, click the microphone.

Speak clearly, at a normal volume and pace (see below for more information on using punctuation).

When you're done, click the microphone again.